



2021 Year End Report



PAHS Purpose:

To preserve and promote the heritage of Prince Albert and area for residents, visitors, and researchers to understand the past and inform the future

Thank you to our funders:



Dr. C.H. & Lenore Andrews

Philip E. West



President's Message

Another year, and still under the constraints of the COVID-19 pandemic.

Each of you will know that the past two years have impacted the Historical Society and its operation of our four museums greatly. The pandemic has meant limited openings in our summer seasons, in the provision of programming both within the museums and in the community (schools, seniors' residences, etc.) and in the ability to hire and retain staff. Our Manager/Curator, Michelle Taylor, has had to make some very difficult decisions, as has our Board of Directors.

But as I have mentioned elsewhere, every cloud has a silver lining. The challenges created by COVID has resulted in the introduction and implementation of new approaches to how we work towards attaining the Society's goals. For example, when we were unable to open the doors to the museums, and faced with our complement of summer interpreters, it was decided that we should put them to work developing and preparing videos highlighting the artefacts in the museums and otherwise telling the stories of the history of Prince Albert and area.

Posting these stories to our Facebook and Instagram pages, along with innovative postings from our Museum Educator, led to a massive increase in our social media followings. Were you aware that we have more people following us, and a higher reach,

than the combined followings and reach of Saskatchewan's four Western Development Museums. Our social media outreach compares favourably with many museums located in much more densely populated and wealthy communities.

Don't get me wrong. Although we have found success in coping with the pandemic, all of us (staff and board members) will be delighted to see the end of COVID and the endless and changing rules and regulations with which we have had to deal. Because, even without this challenge, each and every day can bring enough issues to make any administrator's head spin.

Funding, and managing what limited budgets we do have, is always one of the foremost issues for the Historical Society. Even before the pandemic, it was beginning to be painfully obvious that our Society can no longer count on City Council (and we the taxpayers) to fund us as we attempt to achieve the goals we have established.

Michelle spends considerable time and energy seeking out funding from various sources in order to keep us afloat. With the help of Darlene Otet and board members such as our Treasurer Todd Robertson and members of the fundraising committee (ably chaired by Connie Gerwing), we have managed, even during this time of reduced income due to a reduction in museum openings, to ensure that we have a financial

cushion which allows us to operate with a limited staff complement (a full-time Curator/Manager, a full-time Educator, and a part-time Finance Manager). Much of our capability to operate so successfully is the result of the many long hours that our tremendous volunteers contribute to the Society.

In order to ensure that we can continue to function in the future, regardless of whatever funding the City might provide, we are currently investigating the establishment of an endowment fund. It is anticipated that, given sufficient growth in such a fund, we should be able to compensate out staff appropriately in the future, and to maintain the high level of programming which we currently provide.

I know that Michelle will be addressing much of the programming activity in her report, so I will close with the following comments.



Our Museum Educator, Joanna Wreakes, resigned in mid-December in order to take up a position at Government House in Regina. Joanna made a significant contribution during her time as our Educator, and will definitely be

missed. We wish her well in her new position, to which we anticipate that she will contribute as much as she provided here.

After twenty years of service to the Prince Albert Historical Society, as both a staff member and a volunteer (as a board member but primarily in the Bill Smiley Archives), Jamie Benson has decided to “retire”. His knowledge and ability with respect to the archives, and his administrative expertise will be

missed by all of us. We owe Jamie a great deal, and will never be able to thank him sufficiently for his contributions.

Finally, a particularly sad note. On December 26th, our eldest member (and one of the longest serving), Rubena Wenzel died peacefully at the age of 107. Rubena always displayed a great interest in the activities of the Society, and contributed in a variety of ways. Which other member could look at a picture of

the first Prince Albert Winter Festival (in 1926) and tell us about having attended it! And did any other member contribute his/her gym shorts from PACI? May she rest in peace.



Fred Payton

Curator's Message

2021 was a good year! It provided many challenges, but also many opportunities. I am forever grateful for the support of the PAHS members and board to grow the museums into a cultural hub of the City.

Administratively, this year was difficult. There was so much going on at times, it was hard to keep up. A huge thank you to Joanna for taking care of and growing our social media presence in 2021. It has made a world of difference to hear from various people “I saw that on Facebook/Instagram.” I often hear similar responses to Fred’s columns in the PA Daily Herald. His twice-monthly columns are published on Thursdays, and give you a wider variety of stories than what you get in the museum. Joanna diligently planned and held monthly openings as well as creating new opportunities for the schools and the general public. She also created public programming for the school break weeks and participated in Culture Days. Her presence has already been missed since her departure in mid-December. Since June, Lindsay has been working on developing ideas and text for the Connaught Room, which will be completed in 2022. I look forward to hearing what you have to say about the room. A huge thank you to Darlene, who has kept the Society’s finances in check, it is great to have you across the hall!

In all this, partnerships were created and formalized, grants were applied for, and the museums stayed open. It may not look busy from the outside but my office is always hopping. I look forward to seeing you all again in 2022!



Michelle Taylor
Manager/Curator

Board of Directors

Current

President- Fred Payton

1st Vice President- John Thompson

2nd Vice President- Connie Gerwing

Treasurer- Todd Robertson

Secretary- Mary Brown

Shirley Swain

Morley Harrison

Lorraine Brassard

Nancy Pardoe

Ken Guedo

Michael Gange

Staff

Manager/Curator

Michelle Taylor

Finance Manager

Darlene Otet

Museum Educator

Joanna Wreakes

Indigenous Project Researcher

Lindsay Sorell (June 2021 to March 2022)

2021 Seasonal Staff

(r) Returning

Alexie Beaulac

Alyssa Abrametz

Andreas Horner

Emilie Cornelson

Zachary Paziuk (r)

Emma Bulat

Kirsten Tolley-Procyk

Ethan Tessier

Mikaela LeBlanc (r)

Holly Slager

Irsa Tahir

Kalie Keays

Erin Paulhus (r)

McKayla Evanovich

PAHS Committees

Audit

Morley Harrison- Chair
Shirley Swain

Building

John Thompson- Chair

Collections

Ken Guedo- Chair
Jamie Benson
Donna Nutter
Shirley Swain

Human Resources

Michael Gange- Chair
Lorraine Brassard
Fred Payton

Marketing

Nancy Pardoe- Chair

Nominations

Mary Brown- Chair
Les Anderson

SK Archaeological Society Rep.

John Thompson

Governance

Nancy Pardoe
John Thompson

Programming/Exhibitions

Connie Gerwing- Chair
Morley Harrison
Shirley Hamilton
Shannon Ruskowski

Membership

Mary Brown- Chair
Les Anderson
Doris Lund

Fundraising

Connie Gerwing- Chair
Lorraine Brassard
Mary Brown
Fred Payton

Bequest

Todd Robertson- Chair
Connie Gerwing
Michael Gange

Volunteers/Members

With 2020 and 2021 now behind us, it is very easy to see the need for volunteers in our organization and for our organization to be in the volunteer's lives. We help each other to maintain the organization's growth and volunteer's mental wellbeing. Covid has affected everything for the last two years, but at least in 2021 we were able to get back to some degree of normal, including a hybrid AGM (in-person and virtual).

In 2021, we saw an increase in the number of volunteers coming to the museum as well as the number of hours donated over 2020. These increases can be attributed to the increased programming/events held by the Society. This year there were 44 unique volunteers with approximately 1/3 being event specific. These 44 individuals volunteered over 3,500 hours in 2021. Thank you all for your dedication and support of the Historical Society.

Even with the lack of in person meetings, our membership numbers remain stable with 73 paid members along with nine life members. Covid made us think of new ways to communicate with you, our members, and our monthly newsletters have done that. These will continue even when in person meetings are possible.

Early in the year, we were able to create a member/volunteer handbook that outlines your role and opportunities in the Society. Found in the handbook is a list of member benefits, which include free admission for you and a guest to any one of the museums as well as a 10% discount in our gift shop. Please make sure you contact the office if you would like another copy.

In August, one of our life members MaryLou Milliken passed away. MaryLou was an active volunteer and supporter for 20 years. Her greatest contribution to the Society, almost 10 years, was the inventory and re-accessioning of all the textiles in the Society's collection.

In early January 2022, we were notified of Jamie Benson's intention to retire. He has been a member/board member/manager/archivist for the last 20 years. We thank Jamie for his dedication to the Archives and for the thousands of hours he has given to the PAHS.

Committee Reports

Personnel

Submitted by Lorraine Brassard

The Personnel Committee was busy the first part of the year and initiated health benefits through the Prince Albert Chamber of Commerce for the three staff members. Due to the addition of health benefits Michelle and Joanna signed new contracts. Michelle, with 10 years in the role of Manager/Curator received an additional week of holidays equalling 4 weeks. The Manager/Curator and Museum Educator job descriptions were updated and in December, the Educator title was changed to the Programming and Outreach Coordinator and Admin. Assistant title was changed to Finance Manager to better describe the positions. The Committee Chair sat with Michelle to set goals for both her and Joanna. Once Joanna, handed in her resignation, Michelle completed the exit interview.

Building

Submitted by John Thompson

Plans for the Blockhouse and Nisbet Church were drawn up by Carson Butterwick and submitted to the City; spacing between the Blockhouse and Church was adjusted so that no fireproofing would be required in either building. Plans had the Engineer's Professional Stamp applied.

The engineer will not certify used logs as being structurally sound; therefore, we asked that a local log home builder inspect the salvaged logs from the original buildings. Upon inspection, he estimated that only 60 % of the logs could be used to reconstruct both buildings. Tom Smith of Sun Beam Valley Log Homes performed the inspection of the old logs. As a result of this analysis, the PAHS Board has decided that new logs will be used to reconstruct both The Church and the Blockhouse. The engineer will certify new building materials (logs) as being structurally sound with the application of her professional stamp.

Note that the proposed plans have not received approval from the City. There are specifications that need to be supplied to receive approval.

Governance

Submitted by Nancy Pardoe

The focus for the Governance Committee in 2021 was to review the Collections Management section of the PAHS Governance Manual (Section B).

Collection Management

- The Collections Management set of policies includes policies on Acquisitions, Collection care, Collection management, Deaccessioning, Collection loans, Repatriation and Archives (B01 to B07).
- These policies have been significantly updated to maintain consistency with other museums. Due to this major change, policy sections have been added and rearranged. The Section B set of policies have been approved by the Board and will be presented at the 2022 AGM for ratification by the general membership.

Plans for 2022

- There are policies in both Section A (Governance) and Section C (Communications) that have reached their review date. A plan will be developed to review these policies according to the need for revision as well as revision date.

Copyright policies will be developed, including policies to address use of copyrighted materials and copyright ownership for works produced by PAHS staff and volunteers.

Marketing

Submitted by Nancy Pardoe

There was more activity for the Marketing Committee in 2021 than 2020.

Marketing initiatives in 2021:

- **Beach Radio 101.5:** (February 2021) Radio ads were broadcast to advertise Archives Week and Family Week activities at the Historical Museum.
- **Lakeland Cabin Stuffer:** (May) A one-quarter page ad appeared in the May 17 annual publication. The ad placement included the benefit of submitting upcoming event notifications to the bi-weekly Vacationland News.
- **Prairies North:** (June 2021) A one-sixth page ad was included in the Summer Issue.
- **Magnet Signs:** (mid-May to mid-September) A portable sign was rented and placed on Marquis Road east of the Tourism Centre. This sign was updated monthly to advertise our museums opening period and upcoming events.
- **Live History Performances:** (August 26 & 27) Handouts and posters were created for the two different performances.
- **Historical Museum Exterior Signage:** (December) Two dibond signs were ordered from Markit Signs. The 8' x 3' sign will be used during the off-season while the 8' x 1' sign will be used during the summer season. A mounting frame for the signs will be built for one of the front doors so the signs can be changed depending on the season. These signs should help increase our visibility to the public and draw more visitors.
- **Web Site Updates:** Multiple updates were completed throughout the year, including adding information and posters on events, updating the online store, and other changes to keep the web site current.



The Tourism Prince Albert and Saskatchewan Valley Visitor Guides were not distributed again this year, so the ads and write-up we would usually contribute were cancelled.

Programming and Exhibitions

Submitted by Connie Gerwing

2021 was another year in which the museum's programs were curtailed because of the COVID 19 pandemic. In the winter we worked on the Hudson's Bay Company and fur trade display and acquired a very heavy fur press from the North West Company in the fall to enhance that display. The Museum Educator with the help of the program committee set up activities during the Family Day week for children and families.

We did mount a summer display on pandemics which the whole committee worked on. It was well received and the Museum Educator added activities around that theme. She also collected materials that will be added to the archives around the community responses to the pandemic.

This fall we set up a small display on post-WWII military participation for our Remembrance Day opening on November 11. We also decorated and set up a display for the Christmas season. On November 26, we opened to coincide with the Santa Claus Day parade. The parade was cancelled but we opened and a number of people came. The Christmas decorations were also up for the whole season.

The committee are working on setting up some new exhibits on the upper floor to do with arts and culture in our area. They will be finalized for our summer 2022 opening.

Fundraising

Submitted by Connie Gerwing

Fundraising activities were again seriously affected by the pandemic and local closures. The committee has new members as well so we need to regroup. We did have a raffle over the summer which raised just over \$875.00. Winners were announced on a Facebook Live post.

In June, in conjunction with the Downtown Sidewalk Sale, the Historical Society held two rummage sales at the Historical Museum. A few hundred dollars were collected on the member donated material.

Because our main activities were directed towards the reconstruction of the Nisbet Church and Blockhouse and these projects ran into delays we found it difficult to do more fundraising for this project. We will resume when the city has approved the construction and construction begins. Enough funds have been raised so far to reconstruct the Blockhouse.

Saskatchewan Archaeological Society

Chapter Representative: John Thompson

As a chapter of the SAS, the Historical Society is required to have five people who are members of both societies. At this time, the Historical Society has the minimum number. If you are interested in finding out more about the SAS please contact John Thompson or visit <https://thesas.ca/about/>.

A big initiative that both the SAS and PAHS are in support of is the designation of Lower Hudson House as a Provincial Heritage Property. Lower Hudson House, located on the North Saskatchewan River, west of Holbein, operated as a trading post between 1778 and 1787. The organizing group sent the application to the Province in May. By the end of December, the Ministry of Parks, Culture and Sport notified the group that they are moving forward with the designation!

Building Upgrades/Maintenance

Rotary Museum of Police and Corrections

On the night of April 13, the Police and Corrections Museum was broken into. They broke in through one of the “windows” on the east wall above the City Police display. When alerted by the alarm company, Fred Payton attended the scene with the Police officers and duty foreman to assess the damage. Within a few weeks, the needed repairs were made and we were ready to open in May. Thank you to the City of Prince Albert for organizing the building repairs.

In September, there was another attempted break-in. This time, Joanna Wreakes attended with City after a passerby alerted us of the damage. A very heavy display cabinet that refused to budge thwarted this break-in on the south wall. This repair work was completed in the month of October after an insurance claim was made.

The “high value” artefacts have been removed from the museum for the time being and no further attempts have been made to get into the building.



Administration

2021 proved to be a very busy year, it seems even more so than pre-pandemic! Here are a few of the highlights:

- 1) The Society was successful in its grant application to the National Indian Brotherhood Trust Fund for \$79,600 to move forward the Indigenous display in the Connaught Room. The exhibit is now called *Kistapinanihk/Omniciye Makoca “The Gathering Place”*. We were able to hire Lindsay Sorell as our Indigenous Project Researcher in June and she will work with the Society until the end of March 2022. A brief overview of what she has been doing and her ideas for the changes can be found on pages 15-16. We are very excited to see the updates in the spring!
- 2) In the fall, the Board of Directors agreed to move forward with renovations to the Sergeant Room. As part of this renovation, we need to take into consideration the original fire doors on the south side. Because they are part of the defining elements of the Heritage Status, in our funding presentation to the City, we asked them to restore the windows at the Historical Museum. This work is now part of the work plan for 2023. The Sergeant Room will become a separate programming and meeting space that will expose the south doors and ceiling. The Society has engaged AODBT to look after the renovations. Plans will be made available to members when they are ready.
- 3) Darlene, our Finance Manager, has been adding items to our gift shop at the Historical Museum. We now have a wide selection of locally made items and locally themed books. This change has increased our sales

dramatically. If you have any ideas about items for the gift shop, please contact Darlene at finance@historypa.com.

- 4) *The Other Side* is an APTN production that visits sites with Indigenous themes. They contacted us in July and filmed our episode at the end of September. Their focus was in the Connaught Room at the Historical Museum. There were a few surprising things that happened but nothing overly bothersome. We thank Curtis Breaton, one of our Métis Knowledge Keepers for being on camera, while Michelle provided “security”. The episode will air in late 2022 and we will make sure the members know when it will be on.
- 5) One of the toughest parts of the year was the summer. The museums were able to open as in years past, but with the late Labour Day weekend and school going back in before that, we were forced to close some of the museums before the end of August.

Grants update

2021 has been a busy grant year! Between the staff members, we have secured over \$191,000 in funding for the Society. This includes Covid specific funding (\$41,000) such as wage subsidies, CEBA loan, and Canadian Heritage Reopening grant; summer interpreter funding (\$34,684); the National Indian Brotherhood Trust Fund (\$79,600); SaskCulture Museum Grant Program (\$21,494), and smaller grants like the Saskatchewan Council for Archives and Archivists (SCAA) Institutional Grant Program (\$5000) and the Community Grant Program (\$1000).

In December, the Society applied for a Canadian Heritage Museums Assistance Program grant in Indigenous Heritage to partner with the First Nations University-Prince Albert Campus to analyze our archaeological material. Notification about the status of our application will come in March 2022.

Volunteer and Staff Training

Staff and volunteers have taken part in many learning opportunities in 2021- all of which were offered online. These include presentations by the Museums Association of SK, the National Trust, the Canadian Conservation Institute and the Multicultural Council of SK through the City of Prince Albert, as well as individual professional development through the Chamber of Commerce and CPA.

Heritage Saskatchewan/Museums Association of Saskatchewan asked Michelle to present an update on our Indigenous history room project in November for their Getting Real about Reconciliation Symposium. All staff had the opportunity to take part in the two-afternoon symposium.

Joanna took part in a variety of professional development seminars throughout 2021. One of the largest of these was “Teaching Treaties in the Classroom (Phase 1)” offered by the Office of the Treaty Commissioner. This 4-week course offered insight into ways to educate on treaties respectfully and effectively. She also took the Museums Association of Saskatchewan course on Volunteer Management & Relations.

Programming and Outreach

2021 was a busy year for education & outreach at the Prince Albert Historical Society, with things started to get back to some semblance of normal. Joanna Wreakes served as Museum Educator for 2021, leaving the Historical Society on December 10.

Throughout 2021, particularly from June onwards, we had a variety of in-person tours both with school and community groups. One exciting change to tours that came in 2021 was the option to provide virtual tours. This proved to be especially popular with teachers from the Distance Learning Centre, who would come into the museum for their class meet and broadcast from here. Joanna also had a virtual tour with an in-school class, Zooming in and touring them around Diefenbaker House. We are hoping to continue to offer virtual tours alongside our traditional in-person tours going forward! 639 people participated in staff led tours.



The Historical Society offered a week of free programming at the Historical Museum in conjunction with the school divisions' February break. This was a mix of in-person and virtual programming – all “behind-the-scenes” events were also live streamed on Facebook and one crafting event had a video shared to YouTube for folks to participate at home. The in-person numbers were lower than typical for this type of event (74 visitors across the 5 days) but an encouraging increase all things considered! A similar week of free programs was offered in April, corresponding with the Easter holiday, four days of events saw 50 visitors. One of the most popular of these was an event hosted by local artist Leah Dorian, featuring various art activities to explore the different beadwork patterns featured in the collection. We also participated virtually in a number of themed weeks to highlight different aspects of the Society including Archives Week in February and Museum Week in June.

After the success of the virtual tour videos put together by summer interpreters in 2020, two of the 2021 staff took on a similar project. Zac Paziuk and Mikaela Leblanc made short videos on a variety of places with historical interest from around Prince Albert, doing everything from research and script writing to filming and editing! Over the course of the summer, they completed 13 videos that proved to be very popular!

On top of these videos, 2021 was full of social media and digital outreach. We have had a lot of success increasing engagement locally and further afield with our consistent posts on both Facebook and Instagram – people especially love all the archival photographs we share! Our follower and engagement numbers are unrivaled for organizations of similar size. At the end of 2021, we had almost 1.5 million engagements! The PAHS was featured in the news quite frequently in 2021. Joanna spoke to both the Daily Herald and paNOW about a number of programs and events including the summer exhibition call for submissions, Teacher Night, Christmas kick-off (November), and the Community Grant Program events on sports history (July) and behind the scenes tour (November).

Autumn was a busy season for programming. As in years past, we were an active member of the Prince Albert Culture Days Hub. This year the Culture Days program at the Historical Museum was a month-long community mural project. Starting on September 25, visitors to the museum were able to paint on one (or more!) of 128 Masonite tiles that then came together to recreate an archival postcard showing Central Ave & The Strand Theatre. The mural was unveiled on October 23. Throughout the month-long event, we had 82 participants, a very solid turnout! A Teacher Night held at the Historical Museum offered local educators an opportunity to visit the museum and learn about the available resources from the PAHS. The turnout for this event was less than we had hoped for, however the demographics of participants was encouraging – teachers who participated had not visited the museum before, nor had used our resources with their classrooms.



One new addition to programming this year has been the Free Family Programming offered monthly. Joanna applied to the City of Prince Albert/Sask Lotteries Community Grant Program to fund 10 months of once-monthly free Saturdays at the museum. This program aimed to bring families that are underrepresented in our visitor demographics into the museum; mainly lower income and newcomer families. Activities have included a museum scavenger hunt, behind the scenes tours, and Christmas card making. At the end of the year there were 42 participants. The program runs until March 2022.

The Museum Educator worked closely with the Programming & Exhibitions Committee through the year. One main project completed was the 2021 summer exhibition, which focused on pandemics & epidemics in the Prince Albert area. Each member of the committee took on a different pandemic and prepared a display on this featuring local stories, images, and newspaper clippings. Joanna was in charge of the Covid-19 section of the exhibition which was community curated. Images, stories, and items (lots of



masks!) were collected on both a loan and donation basis. There was also an interactive wall which visitors could contribute their thoughts on the pandemic by writing on a sticky note and posting it. All these notes and donated stories were added to the archives upon the completion of the exhibition – many young visitors were so excited to learn that their thoughts would be preserved here for years to come!

After being postponed due to the Covid-19 pandemic, we were finally able to host Live History in August for a total of 5 shows and 1 workshop. On August 26, we hosted two shows

of “The Interview” at Diefenbaker House, which saw 15 participants total. On August 27, we hosted three shows of “Behind Glass” at the Historical Museum, which saw 33 participants. A mystery building workshop was held earlier that day for interested individuals. Some of the participants had not been to the museum for an event, so it was a great experience for all!

Bill Smiley Archives

The Archives have remained very active this year, there were approximately 366 official requests for information made; however, probably hundreds are unrecorded due to the ease of access of information. Requests that proved to be of greater interest to the archives volunteers included two that required them to look for family members who owned businesses in Prince Albert. One family made a trip from Thunder Bay to look for information about their father that once owned a barbershop, and another who owned the Aissi grocery store on the corner of 4th Ave W and 15th Street. There were 101 researchers that were physically on-site to look through the archives material, including members of the Prince Albert Optimist Club going through the Daily Herald’s for articles pertaining to their history.

The archives database has grown by almost 1,000 documents - totaling 20,140, and only 17 photographs were added, totaling 8,732. However, these are just the physical photographs that were entered into the database, this does not include the Daily Herald negatives or the digital photos. In 2022, over 199,000 PA Daily Herald negatives will be added to the database and be keyword searchable.

In October, we were contacted by SHARE’s Way to Work program, and a young man came four days week for the month of November. He was a great asset and organized many of the archive document folders.

In the fall, the PAHS moved forward with a partnership agreement with the Prince Albert Daily Herald and the Prince Albert Library to digitize part of the PA Daily Herald microfilm collection and have it easily accessible to the public. This PA Group signed a memorandum of understanding with the Provincial Archives of Saskatchewan to complete the work. The PAHS applied for a SCAA Institutional Grant for 2022-23. We were notified of our success in early January and the project will start in April 2022.

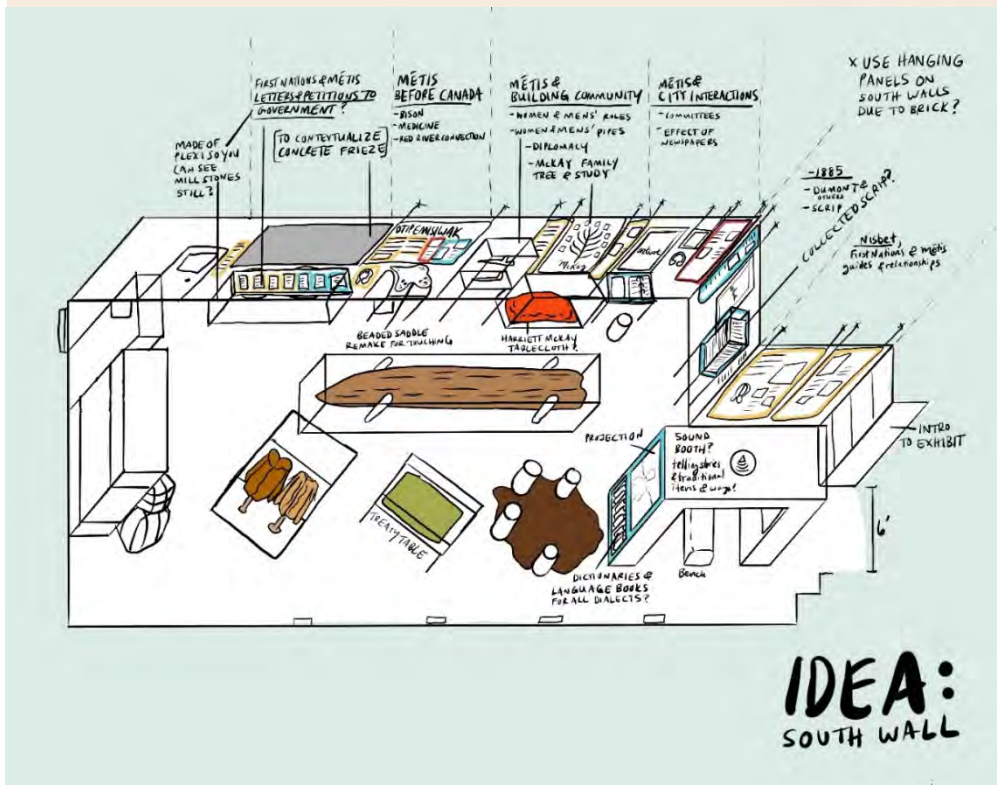
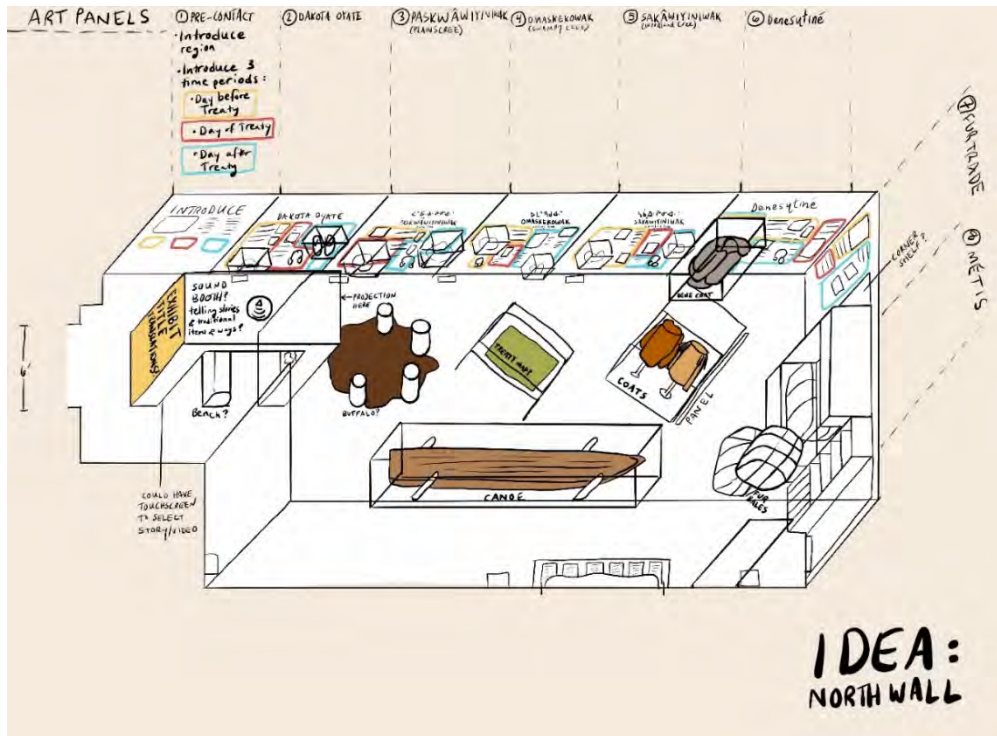
Indigenous Researcher

Lindsay started with the Society in June and for the first months she became familiar with the project, the Knowledge Keeper expectations and started in on her research in the Bill Smiley Archives. She then focused her research after a Métis Knowledge Keeper meeting in August to find out more about the families that were identified on the 1879 River Lot map, and was able to make a research trip to the Provincial Archives of Saskatchewan and the University of Saskatchewan Library Archives.

From this research and meeting with the Knowledge Keepers, Lindsay was able to put together draft designs for the display (see below). Once we had the Knowledge Keeper meeting in November, we were able to decide on a name for the exhibit- *Kistapinanihk/ Omniciye Makoca "The Gathering Place"*.

Text development began at the end of December. We are a little behind schedule, but with a late start of June rather than April, we are doing okay.

Room Plans



Visitation and Statistics

In 2021, we saw a return of visitors to the museum, which made the year seem to go by faster! This year still, there were small town museums that didn't open because of Covid restrictions so we are very fortunate to have had a full summer season. The museums opened on May 25 and due to staffing shortages and a late Labour Day weekend, the end of the season was staggered. Evolution of Education and the Rotary Museum of Police and Corrections were closed on August 21, John and Olive Diefenbaker Museum closed on August 29th and the Historical Museum closed on September 1st. Below you can see our summer visitor statistics for the last three years. While not at pre-pandemic levels, visitor numbers this year are encouraging. People began travelling again and while most were local visitors, some travelled from Inuvik, Nunavut, England and India.

Summer Visitation

| | 2019 | 2020 | 2021 |
|------------------------|--------------|--------------|--------------|
| Historical Museum | 5,328 | 425 | 1,774 |
| Diefenbaker House | 964 | 258 | 632 |
| Police & Corrections | 657 | 192 | 382 |
| Evolution of Education | 554 | 158 | 396 |
| Total | 7,503 | 1,033 | 3,184 |

2019 - 2021 Museum Usage Data

| Users | 2019 | 2020 | 2021 |
|-------------------------|---------------------|------------------|--------------------|
| Visitors/Meetings | 10,352 | 2,178 | 4,798 |
| Researchers | 41 | 28 | 101 |
| Archive Requests | 244 | 264 | 353 |
| Group Tours | 95 | 11 | 42 |
| Volunteers Occasions | 1,688 | 1,558 | 1,708 |
| Facebook * | 28,474 (947,669) | 30,334 (569,938) | 58,263 (1,452,781) |
| Total Museum Use | 40,799 | 34,362 | 60,425 |

*Social media numbers are calculated by the number of engaged users and post reach () for that months posts. Past post engagements are not included. In December 2020, Instagram and YouTube statistics are included.

Summary

2021 has seen us somewhat return to normal, there are still restrictions on entering certain facilities but I think we are all doing what we need to do to get through the pandemic. We have seen growth in our programs and growth in our social media presence. We hope that they initiatives will continue and the plans we have for 2022 will help our capacity to entice people back to the museums. We look forward to the challenges of 2022 and hope that we call all meet in person once again!

Prince Albert Historical Society
Comparative Balance Sheet

| | <u>Dec 31, 2020</u> | <u>Dec 31, 2021</u> |
|--|---------------------|---------------------|
| ASSET | | |
| Current Assets | | |
| Conexus - Chequing Account | 45,064.64 | 79,717.49 |
| Conexus - Debit Account | 588.68 | 547.50 |
| Conexus - Term deposit and accrued interest | 40,013.81 | 40,245.79 |
| Affinity - Chequing Account | 64.90 | 52.90 |
| Affinity - Savings Account | 300.01 | 300.54 |
| Affinity - Term deposit and accrued interest | 79,012.12 | 79,293.92 |
| Cash on Hand | 650.00 | 550.00 |
| PayPal Account | 541.54 | 908.29 |
| PayPal Giving Fund - GoFundMe | 0.00 | 0.00 |
| Clearing Acct - Debit Machine pmts | 0.00 | 0.00 |
| Canadian Western Bank, Saskatoon | 78,663.83 | 78,861.46 |
| Total Cash | 244,899.53 | 280,477.89 |
| Accounts Receivable | 199.60 | 4,930.80 |
| AR - CRA - GST rebate | 536.90 | 312.58 |
| AR - CRA - CEWS/CRHP Wage Subsidy | 6,088.88 | 5,212.00 |
| Store Inventory | 6,326.35 | 5,475.71 |
| Accrued Interest Receivable | 0.00 | 0.00 |
| Prepaid memberships of the Society | 0.00 | 0.00 |
| Other Prepaid Expense | 1,566.03 | 5,200.87 |
| Total Assets | 259,617.29 | 301,609.85 |
| Long Term Assets | | |
| Collection | 1.00 | 1.00 |
| COOP Equity | 108.28 | 108.28 |
| Conexus Equity | 216.92 | 216.92 |
| Conexus Membership | 5.00 | 5.00 |
| Affinity Membership | 5.00 | 5.00 |
| Non-Current Assets | 336.20 | 336.20 |
| TOTAL ASSET | 259,953.49 | 301,946.05 |

**Prince Albert Historical Society
Comparative Balance Sheet**

| | <u>Dec 31, 2020</u> | <u>Dec 31, 2021</u> |
|------------------------------------|---------------------|---------------------|
| LIABILITY | | |
| Current Liabilities | | |
| Accounts Payable | 7,057.97 | 3,309.22 |
| Accrued Accounts Payable | 3,850.00 | 3,858.40 |
| Conexus Mastercard Payable | 465.88 | 44.40 |
| PST Payable | 13.54 | 93.73 |
| Holiday Pay Payable | 7.11 | 998.70 |
| Earned Hours Off Banked | 1,026.94 | 897.71 |
| Overtime banked hours | 186.13 | 1,524.99 |
| Earned Sick Time Off Banked | | 2,441.29 |
| Total Receiver General | 1,327.28 | 2,744.43 |
| Unearned Society member fees | 460.00 | 920.00 |
| Unearned Revenue | 159,979.43 | 152,286.18 |
| Total Current Liabilities | 174,374.28 | 169,119.05 |
| Long Term Liabilities | | |
| Conexus Credit Union (CEBA) Loan | 40,000.00 | 60,000.00 |
| CEBA Loan - forgivable portion | -10,000.00 | -20,000.00 |
| Total Long Term Liabilities | 30,000.00 | 40,000.00 |
| Total Liabilities | 204,374.28 | 209,119.05 |
| EQUITY | | |
| Members Equity | | |
| Members Equity - Previous Year | 36,785.72 | 55,579.21 |
| Current Year Addition | 18,793.49 | 37,247.79 |
| Total Members Equity | 55,579.21 | 92,827.00 |
| LIABILITIES AND EQUITY | 259,953.49 | 301,946.05 |

The Historical Society is funded by the City of Prince Albert, SaskCulture, SaskLotteries and the Dr. CH and Lenore Andrews and Phil West Bequests

**Prince Albert Historical Society
Comparative Income Statement**

| | <u>Dec 31, 2020</u> | <u>Dec 31, 2021</u> | <u>Budget 2021</u> |
|---|---------------------|---------------------|--------------------|
| REVENUE | | | |
| Sales Revenue | | | |
| Admission - Adult | 2,164.00 | 5,210.00 | |
| Admission - Student | 124.00 | 288.00 | |
| Admission - Child | | | |
| Admission - Family | 536.00 | 984.00 | 5,000.00 |
| Admission - Day Pass (all museums) | 485.00 | 1,676.00 | |
| Admission - Groups (no tour sheets) | | | |
| Tours | 228.00 | 755.00 | |
| Memberships | 1,400.00 | 1,480.00 | 1,400.00 |
| Events | | | 1,000.00 |
| Fundraising | 0.00 | | 2,500.00 |
| Fundraising - Living History | | | 3,000.00 |
| Walking Food Tours | | | |
| Tea Room | | 225.00 | 900.00 |
| Rent | 175.00 | 550.00 | 50.00 |
| Education Program | | | 500.00 |
| Total Sales Revenue | 5,112.00 | 11,168.00 | 14,350.00 |
| Gift Shop Sales | | | |
| Publications | 184.80 | 1,730.95 | 500.00 |
| Archives sales | 90.00 | 195.00 | 150.00 |
| Garage Sale | 0.00 | | |
| Souvenirs - All Museums | 217.64 | 1,677.19 | 250.00 |
| Other Items Sales | | 163.03 | |
| Other Location Souvenirs | | | |
| Total Gift Shop Sales | 492.44 | 3,766.17 | 900.00 |
| Donations - Tax Receipt | | | |
| Donations - Tax Receipt - Cash | 807.50 | 1,805.61 | 800.00 |
| Donations - Tax Receipt - Cash (Archives) | 250.00 | 390.62 | |
| Donations - Tax Receipt - in Kind | 1,252.00 | | 800.00 |
| Total Donations - Tax Receipt | 2,309.50 | 2,196.23 | 1,600.00 |
| Other Donations | | | |
| Donations - All Museums | 190.90 | 166.50 | 550.00 |
| Archive Donations | | 595.00 | 150.00 |
| Donations - other | 157.00 | 219.00 | |
| Total Other Donations | 347.90 | 980.50 | 700.00 |

**Prince Albert Historical Society
Comparative Income Statement**

| | <u>Dec 31, 2020</u> | <u>Dec 31, 2021</u> | <u>Budget 2021</u> |
|--|---------------------|---------------------|--------------------|
| Operating Grants | | | |
| SaskCulture Museums Assistance | 22,000.00 | 21,494.00 | 30,000.00 |
| City P.A. - Society budget support | 16,562.00 | 16,562.00 | 16,594.00 |
| City P.A. - Manager's wages (projects) | 53,310.00 | 53,310.00 | 53,251.00 |
| City P.A. - Vehicle Allowance (projects) | 1,208.00 | 1,208.00 | 1,224.00 |
| NLCDC Grant - from prior year project | | 4,218.50 | |
| Other Grant | | 2,000.00 | 410.00 |
| Deferred grants from prior year | | 46,590.80 | |
| Total Operating Grants | 93,080.00 | 145,383.30 | 101,479.00 |
| COVID-19 Subsidies | | | |
| Covid 19 - CEWS (Wage Subsidy) | 33,445.43 | 18,323.25 | |
| Covid 19 - CRHP (Hiring Program) | | 5,085.39 | |
| Covid 19 - TWS (Temporary Wage Subsidy) | 1,489.10 | | |
| Covid 19 - CEBA forgivable loan | 10,000.00 | 10,000.00 | |
| Total COVID-19 Subsidies | 44,934.53 | 33,408.64 | 0.00 |
| Other Revenue | | | |
| Federal GST rebate | 828.01 | 1,016.70 | 1,500.00 |
| Chequing Interest | 68.18 | 35.36 | 100.00 |
| Investment Interest | 1,405.69 | 429.61 | 1,500.00 |
| Misc. Revenue | 730.05 | 93.90 | 50.00 |
| Total Other Revenue | 3,031.93 | 1,575.57 | 3,150.00 |
| Special Projects Revenues | | | |
| Andrews Bequest | | | 60,000.00 |
| West Bequest | | | |
| Sask Archaeological Society - Grant | 390.00 | 390.00 | |
| Nisbet Church and 1885 Blockhouse | 8,434.18 | 5,850.30 | |
| NC&BH Fundraising - raffle | 1,515.00 | 1,458.75 | |
| SGAA (IGP) Grant | 5,000.00 | | |
| Emergency Support Fund | 18,070.00 | | |
| Archives Digitization | | 5,278.80 | |
| NIB Researcher | | 39,800.00 | |
| Reopening Fund | | 18,070.00 | |
| Fundraiser - Live History | | 1,300.00 | |
| Plus Deferred Revenue - Beginn of Year | 115,312.26 | 113,388.63 | |
| Less Deferred Revenue - End of Year | -159,979.43 | -152,286.18 | |
| Total Project Revenues | -11,257.99 | 33,250.30 | 60,000.00 |
| TOTAL REVENUE | 138,050.31 | 231,728.71 | 182,179.00 |

**Prince Albert Historical Society
Comparative Income Statement**

| | <u>Dec 31, 2020</u> | <u>Dec 31, 2021</u> | <u>Budget 2021</u> |
|---|---------------------|---------------------|--------------------|
| EXPENSE | | | |
| Cost of Goods Sold | | | |
| Events | | 28.68 | 1,500.00 |
| Fundraising expenses | 32.00 | 0.00 | 1,500.00 |
| Fundraising expenses - Living History | | | 1,500.00 |
| Publications for resale | 100.55 | 1,006.21 | 500.00 |
| Souvenirs (CD's etc.) | 109.58 | 654.45 | 500.00 |
| Other items for resale | | 119.68 | |
| Total Cost of Goods Sold | 242.13 | 1,809.02 | 5,500.00 |
| Payroll Expenses | | | |
| Wages | 55,656.17 | 101,889.97 | 83,190.00 |
| Holiday Pay | 4,067.56 | 9,058.67 | 5,949.00 |
| Employer EI Expense | 1,387.64 | 2,472.46 | 1,954.00 |
| Employer CPP Expense | 2,925.79 | 5,519.39 | 3,952.00 |
| Employer WCB Expense | 788.73 | 1,004.48 | 813.00 |
| Health Insurance Benefit | 1,056.00 | | 1,056.00 |
| Life Insurance Benefit | 96.00 | | 96.00 |
| Pension Benefit | 1,050.00 | 1,050.00 | 1,050.00 |
| Vehicle Allowance | 768.00 | 768.00 | 1,200.00 |
| Banked Hours | 206.13 | 3,650.89 | |
| Chamber Benefits | | 1,778.40 | 3,000.00 |
| Total Payroll Expense (projects) | 68,002.02 | 127,192.26 | 102,260.00 |
| Communication Expenses | | | |
| Advertising & promotion | 2,868.25 | 3,600.12 | 4,000.00 |
| Collection Communication | 2,024.42 | 908.10 | 1,200.00 |
| Special Gallery Display & Events | 228.55 | | 1,000.00 |
| Exhibit Galleries Display | 1,402.02 | 658.71 | 2,000.00 |
| Collection Conservation | 895.70 | 2,392.05 | |
| Programing Supplies | 79.88 | 514.58 | 1,000.00 |
| Programing equip. & services | | | 250.00 |
| Summer Staff Party | | | 300.00 |
| Total Communication Expense | 7,498.82 | 8,073.56 | 9,750.00 |
| Collection Expense | | | |
| Reference material | 380.28 | 590.22 | 250.00 |
| Collection Supplies | 1,238.51 | 2,476.40 | 2,500.00 |
| Collection equip. purch. | 1,027.86 | 55.49 | 1,200.00 |
| Archives Supplies | 1,365.34 | 488.76 | |
| Archives equip. purch. | 4,299.89 | 1,950.02 | |
| Tax receipted Gift in Kind | 1,342.34 | | 800.00 |
| Total Collection Expense | 9,654.22 | 5,560.89 | 4,750.00 |

**Prince Albert Historical Society
Comparative Income Statement**

| | <u>Dec 31, 2020</u> | <u>Dec 31, 2021</u> | <u>Budget 2021</u> |
|---------------------------------------|---------------------|---------------------|--------------------|
| Other Expenses | | | |
| Building Maint. & Occupancy Costs | 2,460.01 | 2,124.56 | 2,500.00 |
| Building & Office equip. purchase | 1,182.41 | 816.71 | 1,000.00 |
| Office Expenses | 3,531.27 | 3,545.67 | 3,000.00 |
| Licenses & Memberships | 1,176.92 | 1,195.25 | 1,000.00 |
| Meeting and meals expenses | 527.33 | 122.29 | |
| Training | 600.00 | 844.75 | 1,500.00 |
| Travel | 527.28 | 304.60 | 1,000.00 |
| Review engagement | 4,223.50 | 4,273.50 | 4,200.00 |
| Contracts and honoraria | 3,292.50 | 642.64 | |
| Financial Service Charges | 38.63 | 139.38 | 100.00 |
| Cash Short (Over) on tills/food tours | 15.15 | 14.89 | |
| Bad Debts (recovery) | -86.00 | -40.00 | |
| Inventory Valuation | | 3,913.59 | |
| Misc. | 20.00 | 69.49 | |
| Total Other Expenses | 17,509.00 | 17,967.32 | 14,300.00 |
| Special Projects Expenditures | | | |
| Andrews Bequest | 5,533.35 | 277.44 | 60,000.00 |
| West Bequest | | | |
| Serjeant Room Renovations | | 4,547.02 | |
| Sask Archaeological Society | | 399.60 | |
| Nisbet Church and Blockhouse | 4.95 | 6,276.50 | |
| NC&BH Fundraising - Raffle | 50.00 | 34.97 | |
| Historical Signage | 1,000.00 | | |
| Shelving and Storage (MAP) | 1,987.98 | | |
| SCAA - IGP Grant | 6,594.28 | | |
| NIB Researcher | | 24,971.39 | |
| Fundraising Event - Live History | | 1,917.97 | |
| Deferred costs end of year | | -4,547.02 | |
| Deferred costs from prior year | 1,180.07 | | |
| West Bequest | 0.00 | 0.00 | |
| Total Project Expenditures | 16,350.63 | 33,877.87 | 60,000.00 |
| TOTAL EXPENSE | 119,256.82 | 194,480.92 | 196,560.00 |
| NET INCOME | 18,793.49 | 37,247.79 | -14,381.00 |
| PROJECTS - all | -27,608.62 | -627.57 | |
| OPERATIONS | 46,402.11 | 37,875.36 | -14,381.00 |
| | 18,793.49 | 37,247.79 | |

The Historical Society is funded by the City of Prince Albert, SaskCulture, SaskLotteries and the Dr. CH and Lenore Andrews and Phil West Bequests

**Prince Albert Historical Society
Special Projects Income Report**

| Account Name | Revenue | Expense | Dec 31, 2021 |
|---|------------|-----------|--------------|
| Andrews Bequest Project | | | |
| Deferred from Prior Year | 64,169.98 | | |
| Deferred to Next Year | -63,892.54 | | |
| Office Equipment purchase (folding tables) | | 277.44 | |
| | 277.44 | 277.44 | |
| REVENUE minus EXPENSE (this will carry over to next year) | | | 0.00 |
| <hr style="border: 2px solid yellow;"/> | | | |
| West Bequest (designated towards Nisbet Church and Blockhouse project) | | | |
| Deferred from Prior Year | 26,470.74 | | |
| Deferred to Next Year | -26,470.74 | | |
| | 0.00 | 0.00 | |
| REVENUE minus EXPENSE (this will carry over to next year) | | | 0.00 |
| <hr style="border: 2px solid yellow;"/> | | | |
| Serjeant Room Renovations | | | |
| Contracts (AODBT) | | 4,547.02 | |
| Deferred to Next Year | | -4,547.02 | |
| | 0.00 | 0.00 | |
| REVENUE minus EXPENSE | | | 0.00 |
| <hr style="border: 2px solid yellow;"/> | | | |
| Nisbet Church and 1885 Blockhouse | | | |
| Deferred from Prior Year | 22,747.91 | | |
| Donations - Charitable Tax - Cash | 4,434.72 | | |
| Donations - Other | 138.05 | | |
| Fundraising - Raffle | 1,458.75 | | |
| Garage Sale | 995.20 | | |
| Interest on Affinity CU accounts | 282.33 | | |
| Deferred to Next Year | -23,745.49 | | |
| Contracts | | 6,265.50 | |
| Raffle Costs - Gift Basket | | 34.97 | |
| Financial Services charges | | 11.00 | |
| | 6,311.47 | 6,311.47 | |
| REVENUE minus EXPENSE (this will carry over to next year) | | | 0.00 |
| <hr style="border: 2px solid yellow;"/> | | | |

**Prince Albert Historical Society
Special Projects Income Report**

| Account Name | Revenue | Expense | Dec 31, 2021 |
|--|------------|-----------|--------------|
| Sask Archaeological Society | | | |
| Grant | 390.00 | | |
| Advertising - Sign for Outside | | 399.60 | |
| | 390.00 | 399.60 | |
| REVENUE minus EXPENSE | | | -9.60 |
| Archives Digitization | | | |
| Donations - Charitable Tax - Cash | 500.00 | | |
| Project Partners | 4,778.80 | | |
| Deferred to Next Year | -5,278.80 | | |
| | 0.00 | 0.00 | |
| REVENUE minus EXPENSE (this will carry over to next year) | | | 0.00 |
| NIB Researcher | | | |
| Grant | 39,800.00 | | |
| Deferred to Next Year | -14,828.61 | | |
| Payroll costs | | 19,678.40 | |
| Exhibit Galleries Display | | 39.94 | |
| Programming supplies | | 22.19 | |
| Reference material | | 107.05 | |
| Office equipment purchase | | 966.92 | |
| Postage | | 14.97 | |
| Meeting expenses | | 1,452.03 | |
| Training | | 21.00 | |
| Travel | | 1,068.89 | |
| Honoraria | | 1,600.00 | |
| | 24,971.39 | 24,971.39 | |
| REVENUE minus EXPENSE (this will carry over to next year) | | | 0.00 |
| Reopening Fund | | | |
| Canadian Heritage Grant | 18,070.00 | | |
| Deferred to Next Year | -18,070.00 | | |
| | 0.00 | 0.00 | |
| REVENUE minus EXPENSE (this will carry over to next year) | | | 0.00 |

**Prince Albert Historical Society
Special Projects Income Report**

| <u>Account Name</u> | <u>Revenue</u> | <u>Expense</u> | <u>Dec 31, 2021</u> |
|---|------------------|------------------|-----------------------|
| Fundraising Event - Live History | | | |
| Ticket Sales | 1,300.00 | | |
| Prepaid costs | | 1,760.00 | |
| Advertising and promotion | | 140.22 | |
| Office Supplies | | 17.75 | |
| | <u>1,300.00</u> | <u>1,917.97</u> | |
| REVENUE minus EXPENSE | | | -617.97 |
| <hr/> | | | |
| Totals | <u>33,250.30</u> | <u>33,877.87</u> | <u>-627.57</u> |