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Job Title: Programming and Outreach Coordinator

Location: Prince Albert, SK

Type: Full-time, Permanent position

Wage: \$18.00-19.50/hour starting

Competition closes January 13, 2022

About Us

The Prince Albert Historical Society operates the four museums in the City of Prince Albert, the Historical Museum, the John and Olive Diefenbaker Museum National Historic Site, the Rotary Museum of Police and Corrections, and the Evolution of Education Museum. These four museums, located in three areas of the city, represent the story of Prince Albert's people in their own distinct theme.

Job Summary

The Programming and Outreach Coordinator plans, organizes, implements, and evaluates education and public programming activities for the Prince Albert Historical Society.

Key Responsibilities

- Develop, schedule, and deliver school and public programs, both on and off site.
- Create and monitor the Society's social media pages (Facebook, Instagram, and YouTube)
- Implement a variety of learning strategies to engage diverse audiences.
- Liaise between school boards, educational facilities, and cultural organizations and the Historical Society to present relevant programs.

The detailed job description outlining required skills and qualifications and hours of work is attached.

If you are interested in sharing your knowledge of Prince Albert history with others, please email a resume and cover letter in pdf format to curator@historypa.com, Attn: Michelle Taylor.

Only those individuals chosen for an interview will be contacted.

Please note, effective October 25, 2021, all employees will be required to show proof of COVID-19 vaccination, or provide proof of negative COVID-19 test on a weekly basis.



Dr. C. H. & Lenore Andrews

Philip E. West